CENTRAL COMMUNITY CHURCH

Supervisor Childcare Central

Full Time|36 Hours (4-Day Workweek)

Location: 680 York Road, Niagara-on-the-Lake, ON.

Compensation: $29.00–$31.00 per hour + Benefits

Lead with Purpose. Inspire a Team. Make a Lasting Impact.

Are you a passionate and experienced childcare leader who loves investing in children, supporting educators, and creating an environment where everyone can thrive?

We would love to meet you!

Childcare Central is a vibrant and growing childcare centre that is part of Central Community Church, a large, ethnically diverse, multi-generational church located in the heart of the Niagara Region.

At Childcare Central, we believe early childhood education is about so much more than providing care. It's about creating a safe, nurturing, and engaging environment where children feel valued, families feel supported, and educators are empowered to make a difference.

We are looking for a dedicated, experienced, and inspiring Childcare Supervisor to join our leadership team!

This is an exciting opportunity for someone who is passionate about early childhood education, thrives in a collaborative environment, and wants to make a meaningful impact through leadership.

WHAT YOU WILL DO:

As our Childcare Supervisor, you'll play a key leadership role in overseeing the daily operations of Childcare Central, supporting our incredible team of educators, and ensuring we continue to provide exceptional, Christian-based childcare.

Lead & Inspire Your Team

- Provide strong, supportive leadership to our childcare educators, fostering a positive, collaborative, and encouraging team culture
- Partner with Human Resources in recruitment, hiring, onboarding, performance management, and employee development
- Lead team meetings, training, and professional development opportunities
- Support educators in delivering high-quality childcare while promoting accountability, growth, and excellence

Create an Exceptional Childcare Experience

- Oversee daily operations, ensuring a safe, welcoming, and engaging environment for infants, toddlers, and preschoolers
- Build meaningful relationships with children, families, staff, and community partners
- Ensure compliance with the Child Care and Early Years Act (CCEYA), Ministry of Education requirements, Niagara Region guidelines, Public Health regulations, and all applicable licensing standards
- Maintain and implement childcare policies, procedures, and best practices
- Oversee incident reporting, serious occurrences, and required documentation in accordance with legislative requirements
- Provide hands-on support within classrooms as a RECE when needed

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Oversee Operations & Administration

- Manage the day-to-day administrative and operational needs of the childcare center
- Collaborate with Finance and the Executive Director of Operations to develop and oversee the annual operating budget
- Monitor expenses, revenues, billing, and financial reporting to ensure responsible stewardship of resources
- Oversee purchasing, supplies, equipment, and operational needs
- Ensure accurate recordkeeping, family accounts, tax receipts, and required regional reporting

Collaborate & Lead with Purpose

- Serve as a key connection between Childcare Central and Central Community Church
- Work closely with the Executive Director of Operations to ensure alignment with our organizational vision, values, and priorities
- Contribute to a culture of excellence, teamwork, and continuous improvement

WHO YOU ARE:

We are looking for someone who brings together a heart for children, a passion for people, and the confidence to lead

You're a Great Fit If You:

- Love working with children and are passionate about early childhood education
- Are a confident, approachable leader who knows how to encourage, support, and develop a team
- Have excellent communication and interpersonal skills and enjoy building strong relationships with families and colleagues
- Are organized, proactive, dependable, and able to balance multiple priorities
- Can navigate challenging situations with professionalism, compassion, and sound judgment
- Demonstrate integrity, discretion, and a commitment to confidentiality
- Are comfortable making decisions, solving problems, and taking initiative
- Value collaboration, accountability, and creating a positive workplace culture
- Are aligned with the Christian values and mission of Childcare Central & Central Community Church

Qualifications & Requirements

- Registered Early Childhood Educator (RECE) in good standing with the College of Early Childhood Educators
- Minimum 5–7 years of supervisory experience in a licensed childcare center
- Strong understanding of the CCEYA, Ministry of Education regulations, and childcare licensing requirements
- Current Standard First Aid and CPR Level C certification
- Valid Food Handler Certification
- Vulnerable Sector Check (required upon offer of employment)
- Up-to-date immunizations as required
- Proficiency in Microsoft Office 365, including Word, Excel, Outlook, and PowerPoint
- Valid driver's licence and access to a vehicle
- Legally eligible to work in Canada
- Ability to meet the physical requirements of the role and provide flexibility in scheduling when operational needs require

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WHY YOU'LL LOVE WORKING WITH US:

At Childcare Central, you're not just joining a workplace. You're becoming part of a team that genuinely cares about the children and families we serve, the people we work alongside, and the difference we make in our community.

Here's What You Can Look Forward To:

- 4-Day Workweek: Enjoy a full-time leadership role with a schedule that supports greater work-life balance
- Competitive Compensation: $29.00–$31.00 per hour
- Health Benefits: A benefits package to support your well-being
- A Supportive Team: Work alongside passionate, dedicated educators and an organization that values collaboration and teamwork
- Professional Growth: Opportunities for ongoing leadership development, learning, and personal growth
- Beautiful Facilities: Enjoy a welcoming, well-equipped environment designed to support children, families, and educators
- Meaningful Work: Be part of an organization committed to making a lasting difference in the lives of children and families

READY TO MAKE AN IMPACT?

If you're an experienced childcare leader who is passionate about building strong teams, creating exceptional early learning environments, and making a meaningful difference, **we would love to hear from you!**

If you are interested in this position, please email your resume to hr@centralcc.ca

Only successful candidates will be contacted for an initial interview.

Please visit our website to learn more about us – www.centralcc.ca