



“Central, a large, ethnically diverse, multi-generational church in the heart of the Niagara Region, is hiring a Family Ministries Assistant to join our Family Ministries team. We’re looking for someone organized, dependable, and passionate about creating safe, engaging, and spiritually formative environments for children ages 0 through kindergarten, while partnering intentionally with families as they disciple the next generation.”

WHAT YOU WILL DO:

As a Family Ministries Assistant at Central, you will support the Family Ministries Pastor in bringing the vision of our Family Ministries to life. You will help create safe, engaging, and spiritually formative environments for children ages 0 through kindergarten, support Sunday and midweek programming, coordinate volunteers, prepare curriculum, and assist with family-focused events—ensuring every detail helps children and families connect to God and each other.

Sunday Experience

- Oversee Central Clubhouse (Preschool & Kindergarten) and Nursery rooms
- Support worship and atmosphere
- Reset rooms and step in to lead as needed
- Care for volunteers
- Support special Sunday initiatives (Easter, Christmas Eve, Graduation)

Family Group Night (Midweek Ministry)

- Assist with volunteer recruitment and scheduling
- Prepare curriculum, crafts, and materials
- Set up rooms and lead toddler/nursery spaces
- Support special editions (Christmas, March Break, Summer)

Curriculum Development & Preparation

- Organize and execute Sunday curriculum (ages 0–5)
- Prepare crafts and materials
- Coordinate with volunteers
- Assist with Kids Christmas Takeover

Communication & Parent Partnership

- Capture content for social media (following media release policies)
- Partner with parents and families
- Maintain volunteer communications

Event Planning & Child Dedication Support

- Assist with setup and execution of events
- Plan and coordinate Child Dedication activities
- Capture family photos and assist with post-event follow-up

WHO YOU ARE:

- Formal education in Early Childhood Education, Ministry, or a related field is an asset, but relevant experience is highly valued.
- Must be legally eligible to work in Canada
- Available to work the following schedule: Sundays (7:30 AM–1:30 PM), Tuesdays (9:00 AM–4:00 PM), Wednesdays (4:30 PM–7:30 PM), Thursdays (9:00 AM–4:00 PM), plus 2 additional flexible hours for ministry preparation, supply coordination, and occasional program support.
- Passionate about children’s ministry and partnering with families
- Organized, reliable, and able to manage multiple tasks simultaneously
- Comfortable leading and supporting volunteers
- Skilled at creating engaging, safe, and spiritually formative environments for children
- Strong communicator with parents, volunteers, and team members
- Self-motivated and proactive
- Aligned with the mission, values, and culture of Central



WHY YOU WANT TO JOIN US:

- A competitive salary range of \$20 to \$24 per hour, including 2 weeks of vacation.
- Make a meaningful impact in the spiritual lives of children and their families
- Supportive and collaborative staff culture
- Opportunity to grow in leadership, creativity, and ministry skills
- Be part of a team helping children and families connect to God and each other

WHAT YOU CAN EXPECT FROM US:

- Amazing facilities to foster unforgettable experiences,
- Regular personal growth and leadership development opportunities,
- The support of the entire staff in seeing people connect to God and to each other!

If you are interested in this position, please email your resume to hr@centralcc.ca.

Only successful candidates will be contacted for an initial interview.

Please visit our website to learn more about us – www.centralcc.ca